LOVE POWERS OUR MISSION.

2016 ANNUAL APPEAL
www.CatholicCommunity.org/2016Appeal

Catholic Charities
Diocese of Cleveland
Catholic Charities Hymn
*additional verses of the Official Hymn for the Year of Mercy, composed by the Office for Worship

1. Let us give hope to those in need… *in aeternum misericordia eius.*
   Let us be a light to the world… *in aeternum misericordia eius.*
   Love powers our mission… *in aeternum misericordia eius.*
   Let us reflect the love of God… *in aeternum misericordia eius.*

2. We see Christ in the faces of our friends… *in aeternum misericordia eius.*
   We see Christ in the faces of our enemies… *in aeternum misericordia eius.*
   Love powers our mission… *in aeternum misericordia eius.*
   Let us reflect the love of God… *in aeternum misericordia eius.*

3. Feed the hungry, clothe the naked… *in aeternum misericordia eius.*
   Visit the sick and im-prisoned… *in aeternum misericordia eius.*
   Love powers our mission… *in aeternum misericordia eius.*
   Let us reflect the love of God… *in aeternum misericordia eius.*

4. We are our brother’s keeper… *in aeternum misericordia eius.*
   Bringing light to those in darkness… *in aeternum misericordia eius.*
   Love powers our mission… *in aeternum misericordia eius.*
   Let us reflect the love of God… *in aeternum misericordia eius.*

Refrain Translation: “Merciful like the Father.” *Hymn for the Holy Year of Mercy.*
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2016 Catholic Charities Annual Appeal Team

Catholic Community Foundation
The Catholic Community Foundation (CCF) supports the mission of the Diocese of Cleveland by fostering faith-based stewardship in the community for the spiritual, educational and charitable needs of all. Established in 2000, the Foundation also makes grants and manages assets on behalf of donors, parishes and Catholic institutions throughout the Diocese.

The CCF coordinates the Catholic Charities Annual Appeal (CCAA). Though there are many aspects of the CCAA – letter solicitations, email solicitations, telefunding, etc. – the aspect of the CCAA that most directly relates impacts the parishes is the In-Pew Appeal. The CCF is committed to providing the materials and support needed by each parish to conduct a successful In-Pew Appeal.

Please contact the following CCF personnel with questions about, or assistance with, the Appeal:

Karen Joyce, Director of Annual Appeals
800.869.6525 ext. 1910  216.696.6525 ext. 1910
kjoyce@catholiccommunity.org
Karen directs all annual appeals conducted through the CCF including the largest annual appeal for Catholic Charities. You may direct donor inquiries to Karen.

Meghan McGuan, Annual Appeal Administrator
800.869.6525 ext. 1049  216.696.6525 ext. 1049
mmcguan@catholiccommunity.org
Meghan is the primary contact for all inquiries, comments, and concerns regarding the In-Pew Appeal. Meghan can assist you with requests for additional materials, questions about the Appeal process or the procedure for mailing and processing in-pew envelopes. Meghan will send monthly email updates to all pastors, parish staff, and volunteers regarding the Appeal and each parish’s progress to goal beginning approximately one month after the In-Pew Weekend in February. You may also direct donor inquiries to Meghan.

Sharla Thomas, Fund Development Associate
800.869.6525 ext. 1530  216.696.6525 ext. 1530
sthomas@catholiccommunity.org
Sharla manages donor acknowledgements for the Catholic Charities Annual Appeals. Please direct all inquiries about acknowledgements to Sharla.
2016 Catholic Charities Annual Appeal Team (cont’d)

Parish Annual Appeal Team
Just as the Catholic Community Foundation coordinates the Catholic Charities Annual Appeal for the diocese, so the Parish Annual Appeal Team coordinates the Catholic Charities Annual Appeal In-Pew Weekends for each of our 187 parishes. The pastor/administrator/parish life coordinator, the parish secretary, the parish bulletin editor, Catholic Charities Board Members and volunteers execute the plan outlined in this manual by the CCF staff.

To execute the Annual Appeal, not just during the In-Pew Weekends but throughout the calendar year, requires a tremendous amount of effort. No one person can accomplish this on his or her own. Establishing an Annual Appeal Team in each parish is vital to its success. Each pastor or administrator should look over the duties associated with the Appeal and carefully consider who among your parish staff or parishioners might best be suited to completing each task:

- Attend the Preview Meetings in October.
- Read the Catholic Charities Annual Appeal email updates.
  - If you haven’t already done so, fill out the information on page 6 of this manual and return to Meghan McGuan to ensure all of your parish team is receiving this vital information.
- Make certain that In-Pew Appeal materials are received via email and UPS in January.
  - Review the quantities of bulletin inserts, in-pew envelopes, pencils, posters, etc. and request additional items as needed.
  - Make certain that the audio CD and video DVD are in good working order.
- Run announcements in the parish bulletin/read pulpit announcements at Masses beginning January 16-17 and continuing periodically throughout the calendar year.
- Utilize the Catholic Charities logos and video on your own parish website.
- Share the Liturgical Guide with your liturgist(s) and music director.
- Insert the full color bulletin announcement in all bulletins for Announcement Weekend, January 30-31.
- Insert pencils in the in-pew pledge envelopes for use during the In-Pew Appeal, February 6-7.
- Recruit young people to distribute and collect the in-pew envelopes during the In-Pew Appeal, February 6-7.
  - Hold a practice session with all involved to ensure the Appeal runs smoothly.
- Set up parish’s audio visual equipment for either the Annual Appeal video or Bishop Lennon’s audio message the In-Pew Appeal Weekend, February 6-7.
- Collect in-pew envelopes after Masses and mail to Agilis (instructions on page 22 and transmittal form on page 23) on Monday, February 8, 2016.
Parish Name: ________________________________________________________________

Parish City: ________________________________________________________________

Parish Staff

Pastor Email: ______________________________________________________________

Parish Secretary’s Name: _____________________________________________________

Parish Secretary’s Email: _____________________________________________________

Parish Bulletin Editor’s Name: _______________________________________________

Parish Bulletin Editor’s Email: _______________________________________________

Additional Parish Staff (involved with the Annual Appeal)

Name: _____________________________________________________________________

Title: _____________________________________________________________________

Email: _____________________________________________________________________

Parish Volunteer(s)

Name: _____________________________________________________________________

Email: _____________________________________________________________________

Name: _____________________________________________________________________

Email: _____________________________________________________________________

Please return this form to Meghan McGuan.

By Mail: Catholic Community Foundation, 1404 E. 9th Street, Cleveland, OH 44114
        By Fax: 216-348-0740 or By Email: mmcguan@catholiccommunity.org
        Please call Meghan McGuan at 800-869-6525 ext. 1049 with any questions.
Keys to Success
A compilation of advice shared by four pastors at the Preview Meetings in October 2014.

1. **Thank parishioners for their generosity and/or reaching last year’s goal.** Their generosity matters.
2. **Use the video DVD or audio CD to convey the theme.** The video/audio and the in-pew script lay out your case for support.
3. **Keep it local and speak to something about which you are passionate.** Reference your parish mission or collaboration between your parish and Catholic Charities or a program that benefits your parishioners or community. People give to people, so make it personal!
4. **Follow the script for the in-pew pledge process.** The mechanics cannot be overstated – pass out the envelopes using volunteers other than the ushers; walk your parishioners through filling out the envelopes; collect the envelopes immediately instead of waiting for the regular collection.
5. **Ongoing thanks and reminders.**
Leading up to In-Pew Appeal
January 16-17 and January 23-24

The following are recommended for the listed weekends. Please edit them to fit the styles of your speakers and your bulletin. An electronic version of the Bulletin Announcement (with artwork) can be found at www.catholiccommunity.org/2016Appeal.

Bulletin and Pulpit Announcements:

**Love Powers Our Mission** at Catholic Charities! Many parishioners received letters in January, inviting their support of the Annual Appeal. Please pray for the good work of Catholic Charities and make a pledge today. Your donation makes a difference!

Your support of the 2016 Catholic Charities Annual Appeal is an act of mercy that will change the lives of your brothers and sisters in Christ. We are all family. We are our brother’s keeper. In this, the Year of Mercy, we invite you to join Catholic Charities in feeding the hungry, sowing God’s love, bringing light to darkness, and spreading peace.

We appreciate your donation and will take special care to use it wisely in providing essential programs and services to people in need throughout all eight counties of the Diocese of Cleveland.

We invite you to view stories of inspiration and more information at [www.catholiccommunity.org/2016Appeal](http://www.catholiccommunity.org/2016Appeal).

**Prayers of the Faithful:**
That in the child with disabilities yearning for friendship, in a woman alone and uncared for, in a neighbor struggling to find a job and feed his family, we see the face of the suffering Jesus and respond with mercy, charity and thanksgiving. We pray to the Lord…
Announcement Weekend  
January 30-31

The following are recommended for the listed weekends. Please edit them to fit the styles of your speakers and your bulletin. An electronic version of the Bulletin Announcement (with artwork) can be found at www.catholiccommunity.org/2016Appeal.

Bulletin and Pulpit Announcements:

The 2016 Catholic Charities Annual Appeal actively begins in each parish this weekend! Please refer to the insert in this week’s bulletin which includes parish goal information and an overview of the importance of Catholic Charities in our communities. This year’s appeal theme is: **Love Powers Our Mission.** The love of Jesus powers our mission at Catholic Charities. With your help, we reach out to people who suffer from personal loss, disabilities, violence, hunger, and poverty. As the People of God we are one human family, with a bond that enriches our society and provides grace to overcome every obstacle. We are called to carry out the teachings of Jesus Christ with mercy, charity, and thanksgiving. How will you respond?

As in the past, an in-pew commitment process will take place next weekend, February 6-7. All who have not received the mailing from Bishop Lennon, or have not had a chance to respond to it, will be asked to consider making a generous pledge to support the ministries and services provided by Catholic Charities. If you have received the mailing, please respond to it. There is a box on the in-pew envelope to indicate that you have responded by mail.

We invite you to view the stories of inspiration and more information at www.catholiccommunity.org/2016Appeal.

**Prayers of the Faithful:**
That we might open our hearts to charity and that our acts of mercy will change the lives of our brothers and sisters in Christ. We pray to the Lord…
Announcement Weekend (cont’d)
January 30-31

Fourth Sunday in Ordinary Time:
Jeremiah 1:4-5, 17-19
1 Corinthians 13:4-13

Pastors or Administrators are asked to preach about the Catholic Charities Annual Appeal at all Masses on Announcement Weekend. Homilists are asked to review the Announcement Weekend bulletin insert and the lists of programs and services that appear on pages 26-34 of this manual. Please identify some that would be recognized by your parishioners and include them in your homily. We have included a portion of a homily given by Fr. George Smiga of St. Noel Parish in 2013. The full homily can be found on Fr. Smiga’s blog www.BuildingontheWord.org.

The Power of Love

Today’s second reading is one of the most famous passages in the New Testament. It is Paul’s hymn to love from his First Letter to the Corinthians. I could count on one hand the number of times I presided at a marriage over the last 40 years where this passage was not used.

When we think of love, we get all warm and fuzzy. We imagine Paul being enthralled by romance. But when we examine Paul’s hymn to love, it quickly becomes clear that his understanding of love is different than the normally accepted understanding. In fact, in Paul’s understanding, there are two distinctive qualities of love, both of which can surprise us.

The first is this: For Paul, love is not a feeling; it is an action. Paul does not describe love by giving an account of its impact upon our emotions. Instead, he simply lists the actions that people who love do. Love is patient. Love is kind. Love is not jealous. It is not pompous. Love is not inflated or rude. Love does not seek its own interests. It is not quick tempered, nor does it brood over injuries. It does not rejoice over wrongdoing, but it rejoices with the truth.

This list of actions—treating other people with kindness and respect, forgiving past hurts, and rejoicing in goodness—is the way that Paul defines love. He really does not care how we feel about doing any of these actions. What he cares about is that we do them. So contrary to the Hollywood notion of love that seizes our hearts and sweeps us off our feet, true love for Paul is a decision to act in a particular way. It is not falling into love, but it is living love in every circumstance.

This leads to the second distinctive and surprising characteristic that Paul ascribes to love. For Paul, love is a vocation, a ministry, a responsibility, a way of giving witness to our faith in God. Paul knows that actions of love are powerful and have the ability to draw others to the person who does them....

...Actions of love have the power of drawing people to those who do them. This is why Paul wants the Corinthians to act with love because such actions are a powerful witness to a God in whom we believe....
In-Pew Appeal Weekend  
Week of January 31  
Preparation

Audio or Video Preparation:
- **Ensure that the parish’s audio visual equipment is set up properly to show the Appeal video or play the Appeal audio at all Masses.** The team member present at each Mass should check all cords and be prepared to press “play” when Father gives the prompt.

Mass Preparation:
- **A Liturgical Guide** has been prepared for parishes by the Office of Worship. Please make certain that your music director and others involved with the planning of the Mass have access to this resource.

In-Pew Process Preparation:
- **The parish should recruit young people (CYO teams, confirmation candidates, Boy or Girl Scouts, Parish Youth Group, etc.) to distribute and collect the pledge envelopes.** This not only provides a good service project and learning experience, it also ensures that you will have plenty of help. Please be sure that there is enough adult supervision and sufficient training to ensure that everyone who should get a pledge envelope gets one and that all completed envelopes are retrieved.
- **You will need one student in every section of your church, about every 5 to 8 pews. You will need one adult in each side aisle** to retrieve extra envelopes from some pews and to provide extra envelopes for pews that do not have enough. The adults should also distribute envelopes to any people who are standing or are in the cry room or the choir loft. If there are large numbers of standing room people, assign extra adults to them.
- **Each parish should hold a practice session for the students.** The pastor should read through the entire script at the practice. The pastor should give a prearranged signal that will tell the students/ushers that they should move to their assigned areas. The adult working the outside aisle can retrieve overages and provide envelopes where there are shortfalls. Only one adult per side aisle is needed.
- Students will need the following information. To ensure that the students attend their assigned Mass and report at the right time and place, a letter containing the following information should be sent home with them after the practice session.
  - Date and time of their assigned mass.
  - Where to report.
  - Where to pick up their supplies.
  - Where to wait for the signal that it is time to distribute their envelopes.
  - Which specific pews they will work.
  - When they will be expected to move to their assigned locations (when Father signals from the altar and what signal he will use).
  - What to do while the people are completing their pledge envelopes.
  - Where to get the collection baskets.
  - Where to empty the baskets after they collect the pledge envelopes.
  - Where to return the baskets.
- **At least one member of the team must be present at every Mass to make sure that the process goes smoothly and completed pledge envelopes are properly secured.** That person will brief the ushers before every Mass as to the Appeal process and the role of the students.
In-Pew Appeal Weekend
February 6-7
Notes for the Pastor/Presider

The In-Pew Appeal is powerful.
- 30% of our overall Appeal goal is raised from the 45% of overall donors that pledge to the Appeal through the In-Pew Weekend.
- By presenting the case of support for the Catholic Charities Annual Appeal at the Mass, our pastors are able to reach all the faithful present in churches across the diocese.
- This method is the best – and perhaps only – way to reach new donors to Catholic Charities.
  - Just like many parishes, our donors are aging and our numbers are declining.
  - It is critical to attract new donors to support Catholic Charities for the long-term well being of this vital organization.

The pastor’s leadership is critical to the success of the in-pew process.
- No other member of the parish will be as successful leading the process.
  - People will respond in far greater numbers if the pastor is the one reading the in-pew script.
  - Up to this point, people have heard about the Appeal and why it is so very important to support it through a letter from Bishop Lennon. Some will have pledged by mail.
  - Now is the time to ask all the rest of the parishioners for their financial support!
    - The fact that you, their pastor, is asking will have a very positive effect on the importance that people place on the request.
- As pastors, we ask that you reflect on why you support Catholic Charities and the Appeal and publicly comment on some of those reasons.

The mechanics of the In-Pew Appeal are critical to success!
- Distribute the envelopes. Use a group other than the ushers to do so to indicate this collection is somehow different and important.
  - Envelopes left in the pews are easy to ignore.
  - Envelopes left in the pews often become scratch paper. They may get hung on the fridge as a display of a toddler’s Mass-time artwork, but are unlikely to become pledges to Catholic Charities.
- Walk parishioners through filling out the envelope.
  - Of course your parishioners can do this on their own, but if you indicate that you are walking them through the process because you want everyone to consider a pledge of support, they are more likely to actually do so.
- Collect the envelopes immediately.
  - Don’t wait for the regular collection basket to be passed. Envelopes will be tucked into purses or pockets or put aside.
- Avoid stating or implying that people should take the pledge cards home and bring them back.
  - This approach results in large numbers of pledge cards never being returned.
In-Pew Appeal Weekend
February 6-7
Checklist

☐ Pews are free of pledge cards from previous Masses.
☐ At each Mass, a team member briefs student volunteers and the ushers on the in-pew process.

The full in-pew process is implemented at each Mass:
☐ The Pastor leads the in-pew process at each Mass; even those Masses presided over by another priest.
☐ There is a ready availability of supplies.
☐ The Annual Appeal Team is excited and positive about the Appeal.
☐ The Catholic Charities' video or audio message is played at each Mass.
☐ Student volunteers (or others) distribute envelopes to each household present at Mass.
☐ A representative from every family fills out an in-pew pledge card as led by the Pastor to do so.
☐ The ushers and/or students collect the pledge envelopes immediately after the in-pew process.
☐ A designated team member secures the envelopes after each Mass.
☐ A designated team member mails the envelopes to Agilis for processing on Monday, February 8, 2016. (Instructions found on page 22 of this manual.)
In-Pew Appeal Weekend  
February 6-7

The following are recommended for the listed weekends. Please edit them to fit the styles of your speakers and your bulletin. An electronic version of the Bulletin Announcement (with artwork) can be found at www.catholiccommunity.org/2016Appeal.

Bulletin and Pulpit Announcements:

The 2016 Catholic Charities Annual Appeal is underway with an in-pew commitment process taking place this weekend. This is not a special collection; rather, the Catholic Charities Annual Appeal represents the chance for all Catholics to make a significant pledge, payable in installments, to Catholic Charities, Diocese of Cleveland in order to support its mission of a society that stands united in its support of the “least among us.” Many parishioners have received a letter from Bishop Lennon requesting their support. If you have not received this letter, please respond to the in-pew commitment process today! If you have received the mailing, please respond to it. There is a box on the in-pew envelope to indicate that you have responded by mail.

**Love Powers Our Mission!** Your support of the 2016 Catholic Charities Annual Appeal is an act of mercy that will change the lives of over 400,000 of your brothers and sisters in Christ. Please consider a generous gift to the Catholic Charities Annual Appeal. Please pray for the success of this Appeal which provides essential programs and services in need throughout all eight counties of the Diocese of Cleveland.

On behalf of the poor and needy of Northeast Ohio, thank you! We invite you to view the stories of inspiration and more information at www.catholiccommunity.org/2016Appeal.

**Prayers of the Faithful:**

That the church might continue to grow in holiness through merciful mission to those who are most in need of God’s love;

That our Pope Francis, our Bishop Richard, and all bishops will recognize God’s call to mission on behalf of all people neglected by society;

That the success of our 2016 “Love Powers Our Mission” Catholic Charities Appeal might shower with mercy those who are hurting: our homeless, our hungry, our unemployed, and our addicted;

That our elderly, our chronically ill and those living with mental disabilities might find in our parish community respect, dignity and Christian love;

That our mission to bring all to Christ might be powered by the love God has first shown to us;

That we might recognize in the Triune God, bound together in a dance of love, might show how to reach out in love and embrace our poor and our suffering sisters and brothers;

That God’s voice calling us and empowering us for mission in his name might stir our hearts to mercy, compassion, and love for all humanity;

That we might seek more and more the merciful and empowering love of God through the sacrament of Penance.
In-Pew Appeal Weekend
February 6-7
Homily

The 2016 Catholic Charities Annual Appeal will feature a video to be shown on the In-Pew Weekend at all Masses February 6-7. As for the past few years, we are asking all parishes to show the video to their parishioners as the lead-up to the In-Pew Script provided in this manual on pages 16-19. The video helps to illustrate the many services provided to thousands of people in each part of our diocese every day through Catholic Charities programs and services.

This year all parishes also received a pre-recorded audio message from Bishop Lennon.

Play the Catholic Charities video DVD or audio CD at all Masses on In-Pew Weekend. When used in conjunction with the In-Pew Script which incorporates the Homily Reflection from this year’s Liturgical Guide, no other homily is necessary. Please test and preview the DVD or CD on your system before the presentation. If the equipment is adjustable, correct the base and treble for the best sound and make note of the appropriate settings.

- Every parish is strongly encouraged to show the video (or play the audio) to their parishioners during Masses on In-Pew Weekend. If you are unable to show the video during Mass, please refer to the homily reflections in the Liturgical Guide as you prepare your homily. The video/audio is the homily for the Masses on February 6-7, no other preaching is necessary on those days.

- If you cannot show the video during your Masses, please make every effort to showcase the video to as many groups as you are able. Last year parishes successfully used the video as a tool for kicking off service projects in their PSR and day schools. Many parishes posted the video on their parish websites or emailed it to parishioners as part of their regular weekly emails out to the parish. Other parishes showed the video in a gathering space during coffee and donuts after Masses. The video tells stories of real people whose lives have been changed by Catholic Charities and the importance of promoting it to your parishioners cannot be overstated.
In-Pew Appeal Weekend  
February 6-7  
In-Pew Script  
(with Homily Helps from Liturgical Guide incorporated)

(To be presented by the Pastor on In-Pew Weekend after the Catholic Charities video is played.)

Good morning/evening. As your Pastor, I want to thank all of you who have already given this year to the Catholic Charities Annual Appeal, as well as those who have given in past years. We are proud and pleased that Catholic Charities, Diocese of Cleveland carries out Christ’s healing mission here in Northeast Ohio. Catholic Charities delivers more than 150 services at 60 locations to over 400,000 people each year – providing help and creating hope for people of every race and religion in each of the eight counties in the Diocese.

Each of us is called to share his or her gifts in support of the Church. We must first support our parish and then our Diocese and the Church throughout the world. The Catholic Charities Annual Appeal is a very effective way to support ministries outside of our parish boundaries – ministries that serve people who are most in need, here in our community and throughout our diocese.

The work of Catholic Charities and the theme of the 2016 Catholic Charities Annual Appeal – “Love Powers Our Mission.” – seem especially relevant in this the Year of Mercy. For as our Holy Father said in the Misericordiae Vultus, “The relationships [Jesus] forms with the people who approach him manifest something entirely unique… the signs he works, especially in favor of sinners, the poor, the marginalized, the sick, and the suffering, are all meant to teach mercy.”

The Catholic Charities Annual Appeal is an invitation for every Catholic to join with our beloved Pope Francis and participate as we are called in life, love and the mission of the Triune God. God has conquered our sins, and invites us to turn away from our sins, to turn to him in love and to serve our brothers and sisters. God reaches out to us despite our sinfulness, reaching out in love that invites us to repent, to turn again to the love of God that comes to us in Jesus Christ.

We are called from our sinfulness to serve God in the poor, the marginalized, the weak, the outcast. In serving our brothers and sisters, we serve God. In responding to the Catholic Charities Annual Appeal, we have the opportunity to demonstrate God’s power through weakness.

I would be so pleased if we could achieve 100% participation from our parish in this year’s Appeal. Your support of the Appeal is an act of mercy that will change the lives of our brothers and sisters in Christ.

I now ask one member of each household to take a pledge envelope. You will find a pencil inside the envelope. One member of each household should take an envelope, even if you have already pledged through the mail or may not be able to pledge at this time. Please note that once you are finished, the pencils should NOT be placed back into the envelopes, but will be collected separately. I will walk us through the pledge process so that everyone can complete the form together. By reading the card and
leading everyone step by step through the pledge process, it actually takes much less time and we should be through with this in just a few minutes.

(Pause and make sure that everyone has received a pledge envelope and pencil. Pay special attention to people who are standing and in the cry room or choir loft. Once everyone has an envelope, continue with the script.)

Now, please open the flap and remove the pencil. Remember; do not place the pencil back into the envelope when you are finished.

(Pause and wait until about half of those participating are looking back at you.)

Please print your first name, last name, and if you are married, your spouse’s name on the top line.

(Pause)

On the second and third line, please print your complete street address including any apartment number and city/state and zip code.

(Pause)

Please print your telephone number and your e-mail address.

(Pause)

Now, please print the name of your parish.

(Pause)

If you have already given by mail, please check the box. Also, if you do not wish to give, please check that box.

(Pause)

If you have not already pledged by mail, please go to the right side of the envelope. Keeping in mind that you can make ten monthly payments, please check the amount of your pledge. In the event that you wish to contribute an amount other than the ones indicated, please check the “Other” box and indicate the full amount of your pledge on the blank line.

There is no need to provide a down payment today unless you wish to do so. You will receive monthly reminder statements until your pledge is paid in full.

(Pause)

Now, please look at the boxes under your pledge amount and indicate the total amount that you pledged in the first box.

In the event that you are making a down payment, write the amount of the down payment in the next box.

(Pause)
Subtract the down payment from the full amount of your pledge and note the unpaid balance on the line provided. You will receive monthly reminders for the balance due.

(Pause)

In the event that you wish to use your credit card, please go to the section at the bottom left of the pledge form and indicate if you wish to have Catholic Charities automatically charge you 10 equal installments over 10 months or “One Single Payment” today.

Complete the additional credit card information being sure to include the expiration date of your credit card, your signature and today’s date.

(Pause)

Keeping the pencil separate, please tear off the pledge form, insert it into the envelope with your check, if applicable, and seal the envelope. Now, please place the envelopes and pencils in the basket as it comes to you.

On behalf of Bishop Lennon and myself, but most especially on behalf of those who will benefit from your contributions, I thank you for your gift to the Catholic Charities Annual Appeal.

May God bless you.
2nd In-Pew Appeal Weekend
May 21-22

The following are recommended for the listed weekends. Please edit them to fit the styles of your speakers and your bulletin. An electronic version of the Bulletin Announcement (with artwork) can be found at www.catholiccommunity.org/2016Appeal.

Bulletin and Pulpit Announcements:

This is the final weekend of the in-pew portion of the 2016 Catholic Charities Annual Appeal. This is not a special collection; rather, the Catholic Charities Annual Appeal represents the chance for all Catholics to make a significant pledge, payable in installments, to Catholic Charities in order to support its mission of a society that stands united in its support of the “least among us.” Many parishioners have received a letter from Bishop Lennon requesting their support. If you have not received this letter, please respond to the in-pew commitment process today! If you have received the mailing, please respond to it. There is a box on the in-pew envelope to indicate that you have responded by mail.

There is joy in giving and there is joy in serving. Over 400,000 people from every suburb and city in Northeast Ohio benefit from Catholic Charities programs and services each year. Please consider a generous gift to the Catholic Charities 2015 Annual Appeal, and please pray for the success of this important Appeal.

We invite you to view the stories of inspiration and more information at www.catholiccommunity.org/2016Appeal.

Prayers of the Faithful:
That through giving to others and sharing God's love with those in need, we may find that we ourselves are fed, we ourselves find shelter, we ourselves are lifted up in hope and in dignity. We pray to the Lord…

For the success of the 2016 Catholic Charities Annual Appeal, both in our parish and throughout the diocese. May the faithful open their hearts to live joyfully and generously so that Catholic Charities may continue the mission of Jesus by responding to those in need through an integrated system of quality services designed to respect the dignity of every person and build a just and compassionate society. We pray to the Lord…
2nd In-Pew Appeal Weekend
May 21-22
Process

The purpose of follow-up weekend is to catch those parishioners who might have missed Mass during In-Pew Weekend.

Conducting the process on two weekends saves the Appeal a significant amount of money. In-pew solicitation is the least expensive way to secure a pledge. Follow-up mailings to those parishioners who do not pledge through the in-pew process solicitations cost money and it sometimes takes two or three mailings before the letters are opened and a response is received.

Annual Appeal Team:

- The person coordinating the in-pew process will need to perform the same set-up steps that were followed for In-Pew Weekend.
- Prepare the pledge envelopes and pencils.
- Be sure to arrange for the volunteers that will help with the process at each Mass.
- Make sure that one person is assigned to manage the process at each Mass.
- On Follow-Up Weekend, however, there will be a different presenter at each Mass. Either the Presider will lead the in-pew process or lay leaders will need to do it.
- The homily need not be about the Appeal but should be brief to allow time for repeating the in-pew process.
2nd In-Pew Appeal Weekend
May 21-22
In-Pew Script

The In-Pew Script for the 2nd In-Pew Appeal in May will be provided to all parishes in late April/early May.
Processing of In-Pew Envelopes

- Envelopes should be stored in a secure location until processed and mailed on the Monday or Tuesday following the In-Pew Weekend in both February and May.
- Sort through the envelopes. Discard unsealed, empty and/or blank envelopes. Mailing these increases your shipping costs and our processing costs – we are charged per piece.
- Do NOT open sealed envelopes.
- Please count all sealed and/or completed envelopes the envelopes, fill out the transmittal form on page 23 of this manual, **(IMPORTANT: Make several copies of the transmittal form to ensure you have a blank form for future mailings.)** and send to the address listed on the form.
- Please send all pledge envelopes to Agilis by UPS or Fed-Ex. If you must use the USPS, please send the envelopes by a method that includes a tracking number. We hope to avoid lost and missing envelopes through the use of tracking our shipped packages. Thank you for your cooperation.
- Follow the same procedures to return in-pew envelopes that are returned to you throughout the weeks following the in-pew weekends.
In-Pew Envelope Transmittal Form

Make copies of this form so you have blank forms available in the future.

Processing Instructions:

- Please count the number of envelopes, and complete the information below.
- **Do NOT open the envelopes!** Send unopened.
- Keep a copy of the completed form for your records, and include this original document in shipment.
- Refer to the processing instructions on the previous page of the manual.
- If Agilis does not receive your first shipment of envelopes within two weeks of the In-Pew Weekend, Meghan McGuan of the Annual Appeal Office will call you to inquire as to their status.
- **Please note:** You will not receive a confirmation from Agilis, so a tracking number attached to your shipping method is highly recommended.

Send to:

Agilis/Catholic Community Foundation  
2381 Crossroads Blvd  
Albert Lea, MN  56007

Complete:

Parish Name: ____________________________________________

Parish Address: ____________________________________________

Parish Email: ____________________________________________

Parish Phone No. ____________________________________________

Date Mailed: ____________________________________________

Processed By: ____________________________________________

No. of Envelopes Enclosed: ____________________________________________
Case Statement

As one of the largest comprehensive health and human services organizations in the region, Catholic Charities, Diocese of Cleveland carries out Christ’s healing mission here in Northeast Ohio. Catholic Charities, Diocese of Cleveland delivers more than 150 services at 60 locations to nearly 400,000 people each year – providing help and creating hope for people of every race and religion in each of the eight counties in the Diocese.

Family and Community Services: Whether the need is a loving home for foster care or help with substance abuse, Catholic Charities provides an integrated system of services to children and families, including early learning centers and Head Start programs with Early Childhood Educated Staff, parenting classes, job placement training and mental health counseling.

Persons with Disabilities: Catholic Charities provides services to children and adults with disabilities, enabling them to live to their fullest potential. Social and recreational activities, such as summer and day camp and monthly dances, provide opportunities for enrichment. Life skills training and in-home personal care help meet the challenges and triumphs of living independently.

Emergency and Specialized Services: Whether they are the working poor or unemployed and homeless, the number of people with emergency and transitional needs continue to grow. Grounded in Catholic social teaching, Catholic Charities is motivated to assist those with the most basic needs of food and shelter, but strives to help move people beyond permanent crisis. Additional services include job readiness training, mental health counseling, assisting refugees, and substance abuse support groups.

Elderly and Chronically Ill: Catholic Charities works with seniors to ensure they maintain their dignity of life with attention to emotional, social and spiritual needs. Catholic Charities offers a range of living options – from independent living to skilled nursing care, home visits, meal delivery, transportation services and adult day activities. Catholic Charities’ hospice service extends its quality of care, compassion and support for those who enter life’s final journey.

Treatment, Prevention, and Recovery Services: Catholic Charities provides a comprehensive system of services designed specifically for the mental health and chemical dependency needs of children, youth and adults. Many services are offered by bilingual, bi-cultural staff to specifically serve the Hispanic community. Programs are offered at multiple locations in Cuyahoga County.

Parish Outreach: The office works in partnership with parishes, community organizations, and other Diocesan offices to provide education, formation and training activities, and direct services to individuals and families, including youth and young adults, older adults, persons with disabilities, poor and vulnerable populations. The Office for Human Life and Dignity is also housed under this office.

Social Justice: The Diocesan Social Action Office (DSAO) was formed in 1989 to serve as the administrative/management arm of the five Catholic Commissions of the Catholic Diocese of Cleveland. The DSAO ensures that actions taken are consistent with the priorities of the Bishop of Cleveland, Catholic Charities, the United States Conference of Catholic Bishops, Catholic Conference of Ohio and Catholic Charities USA.
Who We Serve
Catholic Charities Demographics*

Total Number Served (unduplicated): 411,773

<table>
<thead>
<tr>
<th>County of Residence</th>
<th>Individuals Served</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashland</td>
<td>4,766</td>
</tr>
<tr>
<td>Cuyahoga</td>
<td>217,084</td>
</tr>
<tr>
<td>Geauga</td>
<td>7,423</td>
</tr>
<tr>
<td>Lake</td>
<td>24,602</td>
</tr>
<tr>
<td>Lorain</td>
<td>31,815</td>
</tr>
<tr>
<td>Medina</td>
<td>7,810</td>
</tr>
<tr>
<td>Summit</td>
<td>52,605</td>
</tr>
<tr>
<td>Wayne</td>
<td>7,197</td>
</tr>
<tr>
<td>Other</td>
<td>47,269</td>
</tr>
<tr>
<td>Unknown Residence</td>
<td>11,202</td>
</tr>
</tbody>
</table>

Community Impact
Meals Served: 3,764,826 meals (includes hot meals and pantry meals)
Nights of Shelter: 61,729

Family Centers
- Fatima: 2,078 individuals served
- St. Martin De Porres: 3,193 individuals served
- St. Philip Neri: 2,162 individuals served

Head Start
- Cumulative Enrollment: 807 children
- Families Served: 739 families
- Volunteers: 2,262

Migration and Refugee Services
- Refugees Resettled: 318
- Individuals Served by our Immigration Legal Services: 920

Social Justice and Parish Life
- Office for Human Life: 792 education sessions
- Marriage & Family Ministries: 3,354 individuals served
- Youth & Young Adult Ministries and CYO: 41,316 young people served

Treatment, Prevention & Recovery Services
- Matt Talbot Inn (Residential): 572 men served
- Matt Talbot for Recovering Men: 91 men served
- Matt Talbot for Women: 142 women served

Those Who Serve
- Employees: 1,557 (includes Catholic Charities, St. Augustine Health Ministries, Rose-Mary Center)

Volunteers
- 8,593 volunteers contributed approximately 318,988 hours of service to Catholic Charities, St. Augustine Health Ministries, Rose-Mary Center

*As reported in the 2014-15 Catholic Charities Report to the Community and by the United States Census Bureau
Catholic Charities Programs Available to Residents of Each County
While some these services are available to residents of the counties listed below, please note the program location may be in a neighboring county (example: Camp Christopher is located in Summit County, but its programs are open to all throughout the Diocese). Please visit www.ccdocle.org for more detail on these programs.

Ashland County

Adoption and Foster Care
- Adoption Services
- Foster Care Services

Camping
- Developmental Disabilities – Community Respite

Child Care and Education
- Multi-Generational Mentoring (MGM)

CYO Athletics

Domestic Violence/Child Abuse and Neglect
- Child Assault Prevention (CAP)

For Persons with Disabilities
- Beatitudes Program
- DD – Community Respite
- Interpretive Services
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Parish Based Ministries
- Weekly Signed/Interpreted Liturgies

Marriage and Family Services
- Cana II
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP
- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

Mental Health
- Early Childhood Mental Health

- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Outpatient Mental Health Services
- Parmadale Non-Intensive Outpatient Treatment Services

Migration and Refugee/Immigration Legal Services
- Employment Services
- English Language Training
- Immigration Legal Services

Older Adult Services
- Golden Center

Substance Abuse
- Ashland Connects to Teens (ACT)
- Parmadale Non-Intensive Outpatient Treatment Services

Youth and Young Adult Activities
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

Youth Ministry
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Cuyahoga County

Adoption and Foster Care
- Adoption Services
- Family to Family Neighborhood System of Care
- Foster Care Services

Camping
- Camp Happiness
- DD – Community Respite
- Fatima Summer Camp
- St. Martin de Porres Summer Day Camp

Child Care and Education
- After School Program
- After School Programming
- Boys and Girls Club
- Early Learning Center at Arbor Park
- Early Learning Center at the Quadrangle
- Early Learning Preschool STEM program at Arbor Park
- Fatima Child Enrichment Center
- Fun and Fitness
- Head Start
- Help Me Grow
- MomsFirst
- St. Martin de Porres Summer Day Camp
- Step Up to Quality (SUTQ)
- The Illuminating Arts and Culture Project
- Universal Pre-Kindergarten (UPK)

CYO Athletics

Emergency Services
- Basic Needs
- Clothing Closet
- Cosgrove Pantry Program
- Downtown Cleveland Hot Meals
- Emergency Assistance Services
- Fatima Boutique
- St. Martin de Porres Emergency Assistance
- Upcoming Events

Employment and Training
- Adult and Pediatric First Aid/CPR/AED Classes
- Basic Computer Training
- Computer Lab
- Customer Service Training
- Job Readiness Training
- Manufacturing Nondestructive Testing Training (NDT)
- Pre-Employment Intensive Case Management

For Persons with Disabilities
- Beatitudes Program
- Camp Happiness
- Continuing Adult Education Program
- DD – Community Respite
- Interpretive Services
- Journey to Bethlehem
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Monthly Dances/Socials
- Parish Based Ministries
- Rose-Mary Center
- Walk of Hope
- Weekend Retreat
- Weekly Signed/Interpreted Liturgies

Hispanic Services
- Hispanic Men’s Program
- Hispanic Senior Center
- Hispanic Women’s Program
- Hispanic Youth AoD Prevention Services
- Hispanic Youth Counseling Program
- La Providencia – Hispanic Services Office

Marriage and Family Services
- Cana II
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP
- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

Mental Health
- Community Based Family Treatment Services (CBFT)
- Cuyahoga Tapestry System of Care
- LINKS Cleveland
- Matt Talbot Intensive Outpatient Program (IOP)
- Ministries to Persons with Mental Illness
- Older Adult Outpatient Mental Health
- Outpatient Mental Health Services
- Parmadale Anger Management
- Parmadale Non-Intensive Outpatient Treatment Services
- System of Care
- Youth Intensive Outpatient (IOP) Services

Migration and Refugee/Immigration Legal Services
- Employment Services
- English Language Training
- Healthcare Support
- Immigration Legal Services

Older Adult Services
- Emerald Village Retirement Community
- Hispanic Senior Center
- Holy Family Home & Hospice
- Older Adult Outpatient Mental Health
- Senior Department
- Senior Program
- St. Augustine Health Ministries
- The Illuminating Arts and Culture Project

Substance Abuse
- Adult Non-Intensive Outpatient Services
- Cleveland CARES
- Hispanic Men’s Program
- Hispanic Women’s Program
- Hispanic Youth AoD Prevention Services
- La Providencia – Hispanic Services Office
- Matt Talbot for Recovering Men
- Matt Talbot for Women
- Matt Talbot for Women – Intensive Outpatient Program (IOP)
- Matt Talbot Inn
- Matt Talbot Intensive Outpatient Program (IOP)
- Parmadale Non-Intensive Outpatient Treatment Services
- Youth Chemical Dependency Services & Cuyahoga County TASC Program
- Youth Intensive Outpatient (IOP) Services

Youth and Young Adult Activities
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

Youth Ministry
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Geauga County

**Adoption and Foster Care**
- Adoption Services
- Foster Care Services

**Camping**
- Camp Happiness
- Developmental Disabilities – Community Respite

**Child Care and Education**
- Early Learning Challenge – Race to the Top

**CYO Athletics**

**Domestic Violence/Child Abuse and Neglect**
- Family Violence Intervention Program

**Employment and Training**
- Youth Employment – Geauga County

**For Persons with Disabilities**
- Beattitudes Program
- DD – Community Respite
- Interpretive Services
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Parish Based Ministries
- Volunteer Guardian Program
- Weekly Signed/Interpreted Liturgies

**Marriage and Family Services**
- Cana II
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP
- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

**Mental Health**
- Early Childhood Mental Health
- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Outpatient Mental Health Services
- Parmadale Non-Intensive Outpatient Treatment Services

**Migration and Refugee/Immigration Legal Services**
- Employment Services
- English Language Training
- Immigration Legal Services

**Substance Abuse**
- Outpatient Substance Abuse Counseling – Geauga County
- Parmadale Non-Intensive Outpatient Treatment Services

**Youth and Young Adult Activities**
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

**Youth Ministry**
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Lake County

- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

**Mental Health**
- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Outpatient Mental Health Services
- Parmadale Non-Intensive Outpatient Treatment Services

**Migration and Refugee/Immigration Legal Services**
- Employment Services
- English Language Training
- Immigration Legal Services

**Substance Abuse**
- Parmadale Non-Intensive Outpatient Treatment Services

**Youth and Young Adult Activities**
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

**Youth Ministry**
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Lorain County

Adoption and Foster Care
- Adoption Services
- Foster Care Services

Camping
- Camp Happiness
- Developmental Disabilities – Community Respite

Child Care and Education
- Help Me Grow Home Visitation
- Parent Mentoring
- Parents as Teachers

CYO Athletics

Emergency Services
- Choice Food Pantry
- Community Connections
- Hot Meals Program
- St. Joseph Overnight Shelter

Employment and Training
- Employment Mentoring
- Success for Youth

For Persons with Disabilities
- Beatitudes Program
- DD – Community Respite
- Interpretive Services
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Parish Based Ministries
- Weekly Signed/Interpreted Liturgies

Marriage and Family Services
- Cana II
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP

- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

Mental Health
- Community Connections
- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Outpatient Mental Health Services
- Parmadale Non-Intensive Outpatient Treatment Services
- Teen Mentoring

Migration and Refugee/Immigration Legal Services
- Employment Services
- English Language Training
- Immigration Legal Services

Substance Abuse
- Parmadale Non-Intensive Outpatient Treatment Services
- Teen Mentoring

Youth and Young Adult Activities
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

Youth Ministry
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Medina County

Adoption and Foster Care
- Adoption Services
- Foster Care Services

Camping
- Developmental Disabilities – Community Respite

Child Care and Education
- Multi-Generational Mentoring (MGM)

CYO Athletics

Domestic Violence/Child Abuse and Neglect
- Child Assault Prevention (CAP)

For Persons with Disabilities
- Beatitudes Program
- DD – Community Respite
- Interpretive Services
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Parish Based Ministries
- Weekly Signed/Interpreted Liturgies

Marriage and Family Services
- Cana II
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP
- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

Mental Health
- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Outpatient Mental Health – Medina County
- Outpatient Mental Health Counseling – Medina County
- Parmadale Non-Intensive Outpatient Treatment Services

Migration and Refugee/Immigration Legal Services
- Employment Services
- English Language Training
- Immigration Legal Services

Older Adult Services
- Program Director Older Adult Services

Substance Abuse
- Parmadale Non-Intensive Outpatient Treatment Services

Youth and Young Adult Activities
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

Youth Ministry
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Adoption and Foster Care
- Adoption Services
- Foster Care Services

Camping
- Adults - Family Camp
- Adults – September Song
- Developmental Disabilities – Christopher Discovery Camp
- Developmental Disabilities – Community Respite
- Developmental Disabilities – SumFun
- School Programs – Environmental Education
- Summer – Day Camp
- Summer – Leadership Camp
- Summer – Resident Express
- Summer – Resident Voyage

Child Care and Education
- Adults – Family Camp
- Family Life Education
- Help Me Grow Home Visitation
- School Programs – Environmental Education
- Summer – Day Camp
- Summer – Resident Voyage

CYO Athletics

Emergency Services
- Community Hot Meals
- Emergency Assistance
- Food Pantry

Employment and Training
- Continuing Education

For Persons with Disabilities
- Beatitudes Program
- Community Respite
- DD – Christopher Discovery Camp
- DD – Community Respite
- DD – SumFun
- Interpretive Services
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Parish Based Ministries
- Summer – Resident Express
- Weekly Signed/Interpreted Liturgies

Hispanic Services

Marriage and Family Services
- Cana II

Summit County
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP
- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

Mental Health
- Counseling Services
- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Parmadale Non-Intensive Outpatient Treatment Services

Migration and Refugee/Immigration Legal Services
- Employment Services
- English Language Training
- Immigration Legal Services

Older Adult Services
- Adult Day Services
- Adults – September Song

Substance Abuse
- Parmadale Non-Intensive Outpatient Treatment

Youth and Young Adult Activities
- Black Catholic Input
- Co-ed Young Adult Softball Tournament
- Diocesan Catholic Committee on Scouting
- National Catholic Collegiate Conference (NCCC)
- National Catholic Youth Conference (NCYC)
- National Conference on Catholic Youth Ministry (NCCYM)
- Northeast Ohio Theology on Tap
- Search
- Strengths Training for Leadership
- Strong Catholic Families: Strong Catholic Youth
- Teen Sexual Abstinence Program
- The Cleveland Diocesan Committee for Girls’ Religious Programs
- World Youth Day
- Young Adults in the City

Youth Ministry
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
Wayne County

Adoption and Foster Care
- Adoption Services
- Foster Care Services

Camping
- Developmental Disabilities – Community Respite

CYO Athletics

For Persons with Disabilities
- Beatitudes Program
- DD – Community Respite
- Interpretive Services
- Ministries to Persons who are Blind or Visually Impaired
- Ministries to Persons who are Deaf or Hearing Impaired
- Ministries to Persons with Developmental Disabilities
- Parish Based Ministries
- Weekly Signed/Interpreted Liturgies

Marriage and Family Services
- Cana II
- Couple Ministry Training
- Divorce Support Groups – Parishes
- Family Support Services
- Ministry of Care and Compassion
- Natural Family Planning Classes
- Natural Family Planning Teacher Training Institute
- Parish & Diocesan Grief Support
- Pre-Cana
- PREP
- Prepare-Enrich for Couples
- Retrouvaille: A lifeline for married couples
- Sacred Steps to Peace – Catholic Divorce Recovery
- World Wide Marriage Encounter

Mental Health
- Early Childhood Mental Health Services
- LINKS Cleveland
- Ministries to Persons with Mental Illness
- Parents and Children Cooperating Together (PACCT)
- Parmadale Non-Intensive Outpatient Treatment Services

Migration and Refugee/Immigration Legal Services
- Employment Services
- English Language Training
- Immigration Legal Services

Substance Abuse
- Parmadale Non-Intensive Outpatient Treatment Services

Youth and Young Adult Activities
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- World Youth Day
- Young Adults in the City

Youth Ministry
- Diocesan Catholic Committee on Scouting
- National Catholic Youth Conference (NCYC)
- Family Violence Intervention Program
Pope Francis’ Prayer for the Jubilee Year of Mercy

You are the visible face of the invisible Father, of the God who manifests his power above all by forgiveness and mercy: let the Church be your visible face in the world, its Lord risen and glorified. You willed that your ministers would also be clothed in weakness in order that they may feel compassion for those in ignorance and error: let everyone who approaches them feel sought after, loved, and forgiven by God. Send your Spirit and consecrate every one of us with its anointing, so that the Jubilee of Mercy may be a year of grace from the Lord, and your Church, with renewed enthusiasm, may bring good news to the poor, proclaim liberty to captives and the oppressed, and restore sight to the blind.

We ask this through the intercession of Mary, Mother of Mercy, you who live and reign with the Father and the Holy Spirit for ever and ever. Amen.

Excerpted from Pope Francis’ Prayer for the Jubilee Year of Mercy