



CATHOLIC COMMUNITY  
FOUNDATION

Enriching Lives In Northeast Ohio

## The Thomas C. and Sandra S. Sullivan Foundation Grant Making Guidelines

<b>Mission:</b>	Assist and/or provide educational opportunities to those persons who would otherwise not be able to provide such opportunities to themselves, and provide aid to the poor and needy, primarily in greater Cleveland.
<b>Focus Areas:</b>	Catholic and other nonprofit organizations in greater Cleveland and those areas where Sullivan family members reside.
<b>Types of Grants:</b>	The Foundation provides operating and program support to organizations that serve the poor and needy. The goal is to fund programs with a record of success in making a profound improvement in the lives of disadvantaged members of our community.
<b>Sample Projects:</b>	<p>Cleveland Central Catholic High School, increasing the total amount of tuition assistance available for the most-needy students to attend.</p> <p>May Dugan Center, supporting operations and ongoing programming to ensure successful outcomes to clients.</p> <p>Fill This House, providing household necessities for Cuyahoga County newly emancipated youth “aging out” of foster care.</p>
<b>Eligibility:</b>	Social service agencies and nonprofit organizations in Cuyahoga county.
<b>Award:</b>	The range for grant awards is \$1,000-\$25,000. The average grant in 2022 was \$10,780.00
<b>Deadline:</b>	July 15. Please include your organization’s most recent audited financial reports or review (dated no more than three years ago) by an outside accounting firm.
<b>Electronic Proposals:</b>	<p>Electronic proposals are encouraged. Please email to <a href="mailto:khaskins@catholiccommunity.org">khaskins@catholiccommunity.org</a> as one pdf document in the following order:</p> <ul style="list-style-type: none"> <li>• Grant application Section One through Project Evaluation Chart</li> <li>• Total Organization Budget with YTD Column</li> <li>• Program Request Budget</li> <li>• Statement of Revenue and Expenses</li> <li>• Board of Directors</li> <li>• Optional cover letter</li> </ul> <p>Submit these items as two separate pdf’s</p> <ul style="list-style-type: none"> <li>• Tax ID Letter</li> <li>• Annual Report</li> </ul> <p>You may also mail to</p> <p style="text-align: center;">The Thomas C. and Sandra S. Sullivan Foundation c/o The Catholic Community Foundation 1404 E. Ninth Street, 8th Floor Cleveland, OH 44114</p> <p><b>*Please note:</b> Requests will not be considered unless the application is completed in full.</p>
<b>Questions:</b>	Please direct to Kim Haskins at (216) 696-6525 x 1670 or <a href="mailto:khaskins@catholiccommunity.org">khaskins@catholiccommunity.org</a> .