

TABOR FUND GRANT PROGRAM GUIDELINES

History

The Tabor Fund Grant Program was established to continue the mission of Tabor House Consultation Center and to be a resource to assist in the serving the spiritual, physical, emotional and intellectual needs of the employees, religious and laity involved in pastoral ministry in the Diocese of Cleveland.

The Committee judges applications based on the ways in which it aids the minister(s) in refocusing, refreshing and re-energizing their spirituality, faith, mind and/or physical well-being, fostering personal development and improving their ministry.

Eligibility

1. Tabor grants are available to any bona fide employees (paid or volunteer), lay, and religious who work in any recognized ministry within the Catholic Diocese of Cleveland; this includes parishes, religious orders, recognized ministries and offices of the Diocese. While clergy cannot receive individual awards, they may participate in Tabor Grant Award initiatives.
2. All materials, retreats, and events must be developed and conducted by a recognized Catholic entity or group of entities consistent with the moral and social teaching of the Catholic Church.
3. First time requests will receive first priority in funding.
4. Individuals with access to continuing education funds by virtue of employment or appointment are not eligible for Tabor Fund Grants.
5. Individuals may apply for up to four (4) programs within a twelve (12)-month period. Upon receipt of a grant award they must wait twelve (12) months to apply again.

Types of Grants

1. **Education and Formation:** Seminars, conferences and other educational experiences will be considered on a case-by-case basis. Applicants must clearly demonstrate how the conference will be used for ministry renewal. For example: a conference to combat compassion fatigue is a good fit for a Tabor Fund Grant.
2. **Sabbaticals:** For the support of individual ministers in an opportunity for respite. The period of the sabbatical must be more than 30 days.
3. **Retreats:** Organized retreats led by others, or development of staff retreats. The period of the retreat must be 30 days or less.

The Following Types of Requests Will Not Be Considered

1. Grant awards cannot be used to complete an educational class, course, curriculum or any requirement for certification/graduation or professional development.
2. Reimbursement for past sessions.
3. Hosting fundraisers.
4. Multi-year or renewable support. Grants are awarded for one-time support only.

Additional Details

1. All pages of the application must be completed. Incomplete applications will not be eligible for consideration.
2. Applications must be signed by the pastor, principal or director of the organization for which the applicant works or volunteers.
3. The maximum amount for any grant award is \$1500.00
4. Any unexpended grant funds must be returned to the Tabor Fund.
5. Grant awards for incoming guest speakers can only be applied to travel expenses.
6. Grantees must provide a project summary report within 30 days of using the Grant Funds Project Report. Failure to do so will impact future requests.
7. Sharing of educational materials with Diocesan colleagues and fellow parishioners is encouraged.

Collaborations

The Committee strongly encourages collaborative initiatives between retreat and wellness centers that bring together clergy, religious and lay ministers by providing geographic and chronological opportunities to partake in enrichment programs. All collaborative initiatives MUST include letters from the heads of all collaborating parties committing to the initiative. These types of initiatives will receive priority consideration.

Grant Application Deadlines

Cycle A	March 15	Funding decisions will be made in late April
Cycle B	September 15	Funding decisions will be made in late October

*If the deadline falls on a weekend, you have until the following Monday to submit your application.

To Apply

E-mail your completed application form to Christina Wilson at cwilson@catholiccommunity.org

Or mail to: The Catholic Community Foundation
 Attn: Christina Wilson
 1404 E. Ninth Street, 8th Floor
 Cleveland, OH 44114

Questions?

Contact Christina Wilson at cwilson@catholiccommunity.org or (216) 696.6525 x4080